

# Harassment on Campus: A Quick Guide to Respond

*The Beach*

Being a member of the Beach community means that you may come across things on campus or the internet and social media which you don't agree with – or that specifically targets you, a group of individuals, or an ideology. The University makes every effort to make sure all students, staff, faculty, and guests are treated fairly. In that spirit, this guide is intended to help individuals navigate their response when confronted by such events.

The first step is to recognize the situation

1. Online Harassment or Cyberbullying, and harassment in person can be considered a conduct issue if the person **engaging** in the harassment is currently affiliated with the university.
2. Postings, banners, signs, and other materials placed on campus must go through an approval process. Unauthorized postings can be removed by university officials.
3. Direct, targeted, and violent threats – whether in person or on the internet / social media – is against the law.

## Actions you can take

For issues related to the conduct of University students, staff, or faculty, individuals can contact the following offices:

- Office of Student Conduct and Ethical Development  
USU – 238 / (562) 985-5270  
[http://web.csulb.edu/divisions/students/judicial\\_affairs/](http://web.csulb.edu/divisions/students/judicial_affairs/)
- Office of Equity and Diversity  
Foundation – 120 / (562) 985-8256  
<https://web.csulb.edu/gobeach/depts/oed/>

For issues related to the posting of materials or the presence of off-campus organizations, individuals can contact:

- Office of Student Life and Development  
USU – 215 / (562) 985-4181  
<http://web.csulb.edu/divisions/students/sld/contact/>

For issues related to possible criminal activity individuals can contact:

- University Police Department  
(562) 985-4101 / For emergencies 9-1-1.  
<http://www.csulb.edu/university-police>  
An anonymous crime tip can be submitted by following the link on the right side of the webpage.
- Internet Crime Complaint Center (IC3)  
<https://www.ic3.gov/default.aspx>

## Tips for students, staff, and faculty

1. Do not delete or dispose of online communications (threats, comments, postings, etc.) It could be evidence.
2. Save or make copies of photographs, comments, postings, videos, etc. for reporting purposes.
3. Do not touch or otherwise remove offensive or unauthorized postings on campus. Report them to the appropriate offices or the UPD.
4. Avoid participating on forums or sites that encourage anonymous posts
5. Update privacy settings on social media to a level you are comfortable with.
6. Contact the website operator or appropriate campus offices to initiate a complaint.

If you have doubt on whether an issue is a crime, contact the UPD for assistance.

For free speech or time, place, and manner concerns please visit:

<http://www.csulb.edu/freespeech>

LongBeachState